

PARENT AND STUDENT ACKNOWLEDGMENT FORM

Please make sure that you have read through the handbook carefully. Keep a copy of it handy and reference it as often as possible. After reading the handbook, please sign and return this back sheet to Mr. Garland no later than August 10 for a grade.

Additionally, it is impossible to anticipate every circumstance or situation that may arise in the day to day workings of a music program. In the event that a situation arises that is not explicitly outlined in this handbook, please know that the best decisions for the overall good of the program will be made with respect to school rules and policies. Should information in this handbook become outdated or should a policy need to be amended, written notification will be sent out promptly.

I have read and understand the contents of the Sabino Band Handbook and the expectations the handbook outlines.

Student Name (please print): _____

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

2018-2019

Sabino Band Handbook



Mr. Saul Garland

Band Director

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WELCOME TO THE SABINO INSTRUMENTAL MUSIC PROGRAM!!!

I'm excited to be returning for my third year as the band director here at Sabino!!!

We are once again returning off another successful year here at Sabino. This year, however, offers lots of new opportunities for us that I'm very excited about. My responsibilities here at Sabino are now solely to the band, and we will have lots of unique opportunities to recruit and build our program!

We must strive to make our program even more visible. Our band, drumline, guard, and individual musicians should all push themselves to be the best in the state. We need to make sure everyone knows just how much we have to offer!

I'm more excited about this year's group of new students than ever! For those of you who are beginning your journey here at Sabino we welcome you to our school and to our family! Know that you are valued and are absolutely vital to our success, and we appreciate you!

I also look forward to another great travel opportunity for our band this year! (More details on that soon!)

Thank you again for being here and thank you for your commitment to this program. Without each of you we cannot be successful. I wish you all the best as we start yet another new chapter here at Sabino. Give everything your 100% and never sell yourselves short!

-Saul Garland, Director

Ensemble Expectations

All band members are expected to participate fully in both concert and marching band, and to attend all performances by both groups. All students are required to complete a chair placement audition in September. Sophomores, juniors, and seniors are required to audition for Regional Band and Orchestra in January (freshman are encouraged!). Students are also encouraged to participate in Solo and Ensemble Festival in January. All students will perform quarterly and will participate in concert festivals and recruiting events throughout the year.

During the spring semester, all band students (with the exception of percussion) will participate in weekly sectionals at a time to be scheduled by the students in each section. These may be held before or after school, whichever works best. These sectionals will be critical as we prepare for spring festivals and our trip.

Finally, students who wish to participate in jazz band are required to attend all rehearsals and performances for that group.

Advanced Band Specific Information

BE MINDFUL OF HEAT SAFETY!!! THE FOLLOWING ITEMS ARE A MUST FOR ALL MARCHING BAND MEMBERS:

1. LARGE REFILLABLE WATER BOTTLE
2. LOOSE, LIGHT CLOTHING (SCHOOL APPROPRIATE)
3. A HAT OR VISOR AND SUNGLASSES
4. SUNSCREEN, SUNSCREEN, SUNSCREEN
5. BUG SPRAY
6. APPROPRIATE FOOTWEAR (ATHLETIC SHOES)

BEFORE EVERY REHEARSAL MAKE SURE YOU EAT A LIGHT MEAL OR SNACK AND DRINK PLENTY OF WATER OR GATORADE!!!

At football games, please make sure that you follow all instructions that are given. The most important thing to remember at games is our etiquette in the stands:

1. Sit in your designated row and spot, and stay in your window.
2. Don't get up and walk around.
3. Always be facing forward, and always be listening for instructions from staff or leadership.
4. Our area in the stands is for us...not your friends.

EXPECTATIONS

All members of the Sabino band program should strive to display the following characteristics on a daily basis. As members of this program we are expected to be:

1. Punctual: Show up on time. Every time. Plan ahead. If you have to be late, let us know well in advance.
2. Polite: Say "please" and "thank you" to staff, parent volunteers, classmates, teachers...and everyone you meet.
3. Responsible: Take charge of your actions and be proactive. Troubleshoot problems whenever possible. Get your work done on time. PRACTICE AS MUCH AS IT TAKES TO BE PREPARED!
4. Honest: Everyone makes mistakes. When you do, own up to them and learn from them.
5. Respectful: Be respectful of yourselves, staff, parents, teachers, and our facilities. This means clean up your messes, put things back where they belong. If someone else leaves a mess, pick it up for them to keep our facilities as clean as possible! It also means following instructions from leadership, staff, and parents the first time they are given!
6. Dedicated: Don't be a half-hearted band member. We need EVERYONE to be successful, and your classmates depend on you! Put in the extra time it takes to make our program great!

Class Rules

The following rules apply for all students registered for band at Sabino.

1. Reference your rehearsal plans to be prepared for class, and check the board to know what we are doing daily.
2. Bring everything you need for class every day.
3. After entering the room or rehearsal space, get to your seat as quickly as possible and begin warming up. Rehearsal will begin two minutes after the final bell rings.
4. Only use pencils to mark your music, and do not write in note names or fingerings.
5. No food, gum, or candy is allowed in the band room. Drinks are also not allowed, with the exception of bottled water (with a lid!)
6. Behave like professionals when you enter this room, or any time you are out with the band.
7. Wait for a dismissal from the director before moving to pack away instruments.

Uniforms and Concert Attire

Band Uniforms:

1. Uniforms must be kept clean at all times. Be careful where you sit, and NEVER eat or drink in uniform (except for water).
2. Just as we are respectful of our facilities and equipment, we must be respectful of our uniforms. Hang them properly. NEVER wad them up.
3. Uniforms must be worn properly at all times. This means everything is on, buttoned, fastened, etc. once you step out in public. Make sure you're wearing the appropriate shirt underneath. In the event of excessive heat, we may sometimes take jackets off in the bleachers or while on buses, but everyone must have the correct shirt on underneath.
4. While in uniform, be mindful not to wear excessive makeup (you will sweat, it will stain), jewelry, and that hair must be able to be secured inside your hat.

For concert ensembles:

Appropriate concert dress is all black OR black pants with a white top and black jacket. Women may wear pants or knee-length (or longer) skirts or dresses with black tights or hose. Closed-toed shoes are a must, as are dress pants (not black jeans) for men. Men may wear a black tie or vest if they choose. Tuxedos or black suits are also fine.

Guidelines for Travel and at Home

1. Remember that everywhere we go, you represent your school, director, parents, our program, and most importantly yourselves. Be polite, use appropriate language, and be respectful of our facilities and any host facilities we may be visiting. There is no place in our program for a student who damages our reputation.
2. When traveling, we will encounter all sorts of different people with different personalities. Treat them with respect. Always.
3. Use of tobacco, e-cigs, alcohol, and drugs is prohibited. There is no place for students who violate this rule in this program.
4. Our facilities must remain clean at all times. Always pick up after yourself, and remember there is no food, gum, or drinks (other than bottled water) allowed in the band room. Be mindful of rules regarding food when traveling and on buses as well.
5. Display good sportsmanship...remember who you are and where you come from.
6. PDA: No one wants to see it. Again, you are representing our program. PDA violations will result in consequences that impact everyone!
7. Most importantly, when traveling, follow all instructions given by Mr. Garland, parents, and staff. Failure to do so will result in loss of travel privileges!

School Owned Instrument Use

Students using school-owned instruments are required to sign a contract with the school district claiming responsibility for the instrument. The instrument is to be used only by the student that has it checked out. Once the instrument is checked out that student is responsible for its care and upkeep until it is returned to the school at the end of the school year. If it is damaged in any way while in the student's care the student will be responsible for the repairs at a repair shop of the director's choice. If it is lost or stolen the student is responsible for either the recovery of the instrument or restitution of the cost as determined by the director. Check out and use of a school owned instrument can only happen when the following conditions are met:

1. Purchase and bring in all necessary instrument care supplies with them to class
2. Sign and return the instrument rental contract
3. Attend all rehearsals and performances
4. Demonstrate that individual practice is occurring on a regular basis
5. Demonstrate proper care and maintenance of the instrument at all times

A list of necessary cleaning/maintenance materials for each instrument can be provided upon request. If proper care of a school owned instrument isn't being demonstrated, a student's privilege to use a school owned instrument may be revoked at any time. School owned instruments will be issued out on a first come, first served basis.

Attendance Policy

Attendance is a critical component to successful performance, and therefore, a critical component of each student's grade. This includes both attendance during school, at after school rehearsals, and of course at all performances and competitions.

Each student will receive a detailed calendar for the year within the first couple weeks of school. Students with schedule conflicts on performance dates that they wish to have excused (i.e. "My sister is getting married on the day of our concert!") will need to notify the director of any absences via Google Doc by August 24. Beginning August 25, absences from performances will only be excused in the event of emergency, and at the director's discretion. Unexcused absences from a performance will result in an automatic failure for the semester.

Excused absences from out-of-class rehearsals (concert band, marching band, drumline, guard, jazz band) will be given if the absence is submitted two weeks in advance via Google Doc. After the two week mark excused absences will only be granted in the event of an emergency. Unexcused absences from an out-of-class rehearsal will result in the lowering of your semester grade by one letter grade.

Students who miss more than 10 days of class do not receive credit for the course.

The key to success with attendance is, as with all things, COMMUNICATION. If I know where you are and know that you have a valid reason for being there, excusing your absences is easy! If you don't communicate with me, I can't help you! The purpose of the calendar is to help you and your family plan so you can be successful. It's designed to help you, not control your life! Reference it often, and plan ahead!

Grading

Grades for band are made up of two components: an "in class" component, and an "out of class" component.

The "in class" component is 50% of each student's grade, and is weighted in the following manner:

Daily Attendance and Participation: 25%

Tests (Written and Playing): 15%

Assignments: 10%

If a student misses an assignment or test due to an absence, they have one week upon their return to class to make up the work they missed. It is the responsibility of the student to find out if they missed an assignment, and it is their responsibility to make it up on their own time. Missed assignments can not be made up after one week back. Late work (when a student is in class) may be turned in up to one week after the original due date at a 10% penalty.

The "out of class" component makes up the other 50% of each student's grade, and is based entirely off of attendance and participation. If a student is at every rehearsal and performance on time and giving their 100% best, they never have to worry about this component.

KEEP IN MIND THAT UNEXCUSED ABSENCES FROM PERFORMANCES OR AFTER SCHOOL REHEARSALS WILL RESULT IN A GRADE CAP. BE AWARE OF OUR CALENDAR, AND COMMUNICATE ALL ABSENCES TO THE DIRECTOR BY THE REQUIRED DATES VIA GOOGLE DOC!

Good grades in other classes are also CRITICAL. Students who are failing or near failing we have to attend required tutoring in order to continue to participate!